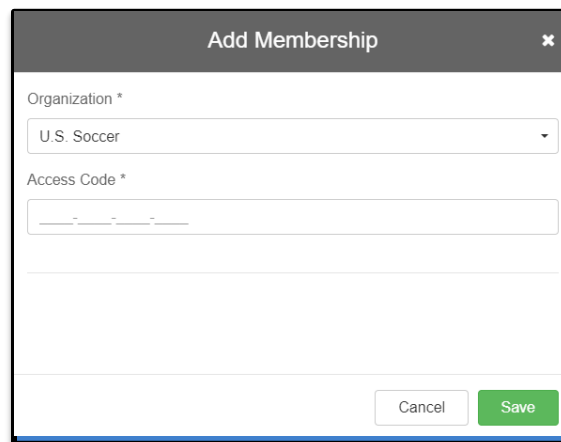


Instructions for logging into SafeSport

Please use the following instructions to take the three-part course.

1. When registering for the SafeSport course, the SafeSport integration requires an **exact match of First Name, Last Name, and Email address that was used when you created your registration with the club**. This will allow SafeSport to link to the master database electronically; if anything is different, your master record will not be updated and will cause delays in getting you approved to coach.
2. Please use this link to registrar and take the course:
 - a. <http://SafeSport.org/authentication/register?token=ee57337f-31f9-421d-b095-82fc8c8c4c41>
 - b. Once you are at SafeSport if US SOCCER for the organization does not appear, please use the drop down menu and select US SOCCER for the organization



The image shows a screenshot of a web form titled "Add Membership". The form has a dark header bar with the title and a close button. Below the header, there are two main input sections. The first is labeled "Organization *" and features a dropdown menu with "U.S. Soccer" selected. The second is labeled "Access Code *" and has a text input field with a placeholder showing dashes. At the bottom right of the form, there are two buttons: "Cancel" and "Save".

- c. For the ACCESS CODE please use: **YC3E-6P5G-YYIL-CS2M (CASE SENSITIVE)** this will allow you to take the course for FREE. Please do not post this code anywhere online as it is specifically for our organization
- d. After completing the 3 SafeSport modules, your all-inclusive certificate will be created
- e. Using the Menu button on the left side of your SafeSport account, select the drop down icon to the right of your name

f. Click the green Certificate button in the center of the page

g. Please maintain a copy of your certificate.

